

Monthly Report Trial Balance		Expenses	Amount
Month:		51 Community Living	
Opening Balance	Amount	510 Salaries (Cook, Cleaner)	
Opening Balance Cash		511 Food and Household	
Opening Balance P.O.		512 Utilities (Water, Gas, Elec, Tel, Cable)	
Opening Balance Bank		513 Needs of Confreres	
Opening Balance Procure		514 Travel	
Total Opening Balance		515 Medical Expenses	
		516 Taxes, Fees, Charges	
4 INCOME		517 Furniture and Maintenance	
401 Donations, Mass Intentions		518 Community Activities	
402 Remuneration for Services		519 Other Community Expenses	
403 Subsidies		53 SVD Formation & Education	
404 Contributions of Communities		531 Vocations and Formation Expenses	
405 Interest		532 Workshops, Retreats, Seminars	
406 Investment, Exchange Gains		533 Language and Higher Studies	
407 Rent Income		534 Library and Media	
408 Educational Services		539 Other Formation Expenses	
409 Other Income		54 Evangelization and Social	
40 Total Ordinary Income		541 Missions and Evangelization	
49 Extraordinary Income		542 Social Subsidies, Charity, Guests	
Total Income		543 Education, Culture, Research Grants	
		544 International Grants	
Notes:		545 Contributions to SVD Entities	
		546 Donations (External)	
		549 Other Evangelization Expenses	
		55 Other Expenses	
		551 Interest	
		552 Investment, Exchange Losses	
		553 Projects	
		559 Other Miscellaneous expenses	
		Total Ordinary Expenses	
		59 Extraordinary Expenses	
		TOTAL EXPENSES	
		Closing Balance	
		Closing Balance Cash	
		Closing Balance P.O.	
		Closing Balance Bank	
		Closing Balance Procure	
	Total Closing Balance		
opening Balance + Total Income		Total Expenses + Total Closing Balance	

Submitted by:

Approved by:

(Superior)